

Reopening Childcare Procedure (Birth – Pre-K)

We are so thankful for you! As always, we are striving to keep your children safe while in our care at church. Thank you in advance for your understanding since this is an unprecedented season for our church and the world. While we are making every effort to protect your family, there is no way to be 100% sure whether someone will unknowingly be carrying the virus. If we do become aware of a child or volunteer testing positive for COVID-19, we will notify those who came into contact with that individual. We know that these guidelines and precautions are tedious, **however they are not optional** because they are for the safety of our children.

You should NOT come into the building if...

1. You have a fever of 100.5 degrees or higher.
2. You have any respiratory infections, or have had a cough, sneezing regularly, had shortness of breath, vomiting or diarrhea within the last 24 hours.
3. In the previous 14 days, you have had any contact with someone: with a confirmed diagnosis of Covid-19; is under the investigation for Covid-19 or is ill experiencing a respiratory illness.
4. In the previous 14 days, you have traveled on a cruise or internationally.

Upon Arrival:

All staff, adults and children will have their temperatures taken upon arrival (touchless thermometer) and will be screened with the four statements above. If your child has a temperature of 100.5 or higher upon arrival, your child will not be allowed to stay. If a fever develops during their time in the classroom, the child will be removed from other children and parents will be called for pickup.

Drop off and Pickup Procedures:

- Each child must have a reservation to be admitted into the classroom (<https://westjacksonbc.ccbchurch.com/goto/forms/49/responses/new>).
- Please take your child to the restroom before checking in.
- Only one parent/ guardian will be allowed in the preschool area for drop-off & pick-up (**No siblings**).
- A limited number of people will be allowed into the preschool area at one time.
- Enter the preschool hallway and keep left toward the classrooms. Follow the hallway back around clockwise to exit (one way).
- Everyone's temperature will be taken upon entering the preschool area.
- Check-in stickers will be given to both the child and parent inside the preschool hallway.
- Please pick up immediately following the end of service so there is time to clean and sanitize the classrooms.

Preschool Area Procedures:

- Hand sanitizer will be located at the entrances for our employees and everyone's protection.
- No diaper bags/tote bags of any sort should be sent with your children. If you need to send supplies or a change of clothes, please bring in a clear Ziploc bag labeled with your child's name and instructions.
- Those children who are still using bottles or sippy cups may have a second Ziploc bag with written instructions provided for the teacher.
- Staff and children will be required to wash their hands upon arriving in a classroom. Teachers will prompt children to wash their hands regularly while in the classroom.
- Greeters/screeners will wear masks. Masks are optional for classroom teachers.
- Teachers use gloves when diapering and following good hand washing hygiene. Changing tables will be cleaned and sanitized after each use. These are already practiced procedures!
- Our teachers will continue to disinfect rooms after the service. Toys that are used by a child will be removed and sanitized before another child uses it.